

# Fourth Avenue Jr. High School

## Student and Parent Handbook

2022-2023



### **Mission Statement:**

*Fourth Avenue Junior High is dedicated to rigorous instruction that provides each student with the academic, physical, and social skills necessary to be successful, productive, and confident in a global community.*

450 S. Fourth Avenue  
Yuma, Arizona 85364  
(928) 502-7000  
Office hours 8:00 a.m.- 4:00 p.m.  
<https://fourthavenue.yuma.org/>

Fourth Avenue Jr. High School  
450 S Fourth Avenue : Yuma, Az 85364  
(928) 502 - 7000 · FAX (928) 502 - 7065

## **A Message From our Administration**

---

Dear Parents/Guardians:

Welcome to a new school year at Fourth Avenue Jr. High School. The faculty and staff are proud to partner with you in the education of your child.

Educational success for all students cannot be complete without an effective partnership with all parents. You are the most essential part of your children's education and it is important that we build and maintain a strong relationship in order to best serve your children's educational needs. Therefore, we strongly encourage you to participate in our Parent-Teacher Conference Days, PTO meetings, and other school activities. We are committed to supporting the whole child and invite you to join in this effort to ensure innovation, creative thinking, intellectual curiosity, academic excellence, and good citizenship.

You will find in the Parent/Student Handbook some very important information regarding some of the policies and procedures established for the safety of the children and the smooth operation of the school. Please read this information carefully and keep it for future reference. Should you have questions, feel free to contact our school at (928) 502 - 7000

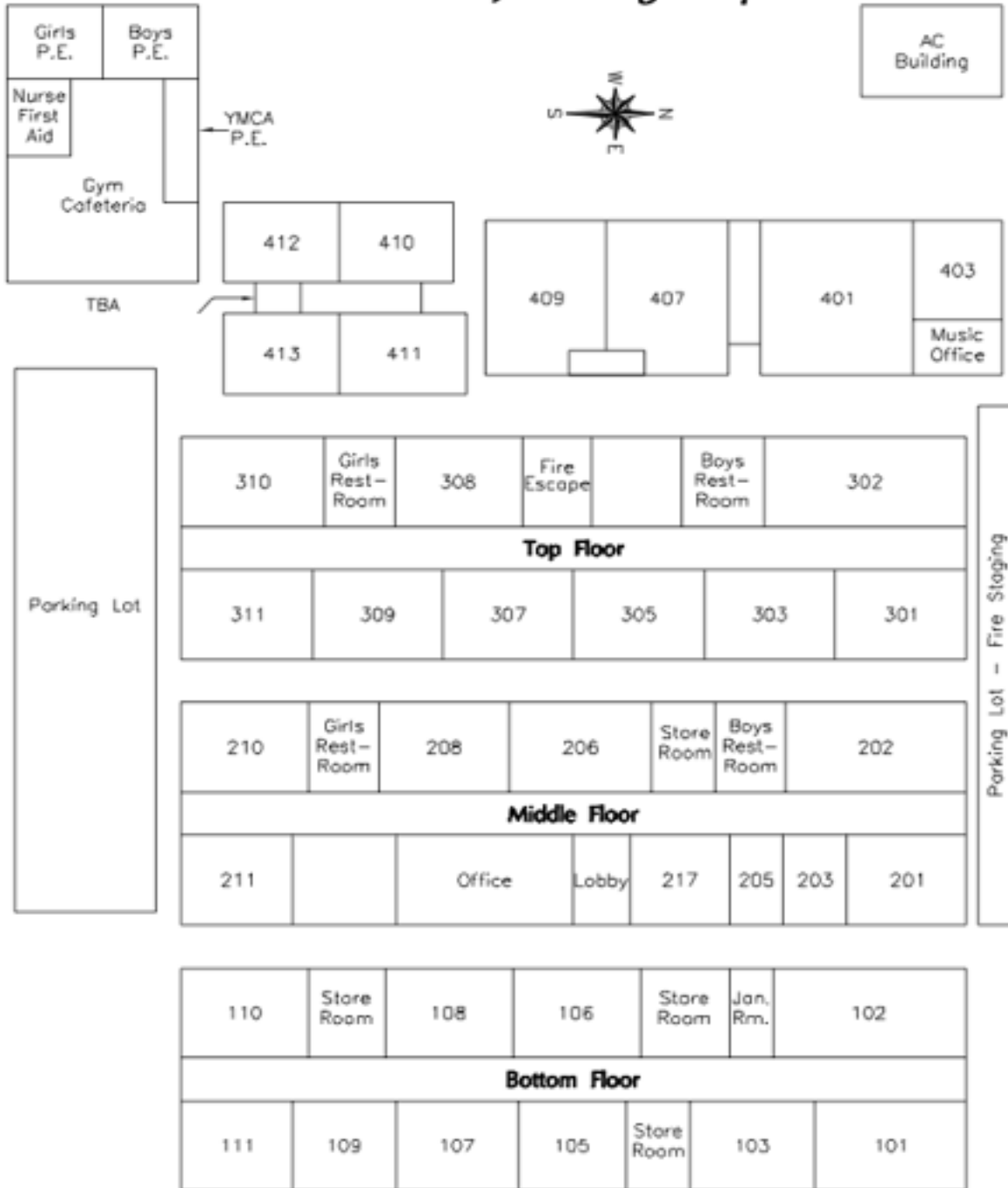
Sincerely,

Jose Cazares, Principal

Ana L. Ortega, Assistant Principal

*In the event there is a disparity between the Parent/Student Handbook and Board Policy, Board Policy will take precedence.*

## Fourth Avenue Junior High Map



# Bell Schedule

School Wide SY22/23				
Fourth Avenue Jr. High				
Monday				
Period	Time		Class Minutes	
First Bell		<b>8:37 AM</b>		
1	8:40 AM	10:00 AM	80	
2	10:03 AM	10:44 AM	41	
3	10:47 AM	11:28 AM	41	
5	11:31 AM	12:12 PM	41	
4	<b>12:15 PM</b>			
<b>1st Lunch</b>	Lunch	12:18 PM	12:48 PM	30
	4	12:51 PM	<b>1:32 PM</b>	41
<b>2nd Lunch</b>	4	12:15 PM	12:56 PM	41
	Lunch	12:59 PM	<b>1:32 PM</b>	33
6	1:35 PM	2:14 PM	39	

School Wide SY22/23				
Fourth Avenue Jr. High				
Tuesday- Friday				
Period	Time		Class Minutes	
First Bell		<b>8:37 AM</b>		
1	8:40 AM	9:50 AM	70	
2	9:53 AM	10:54 AM	61	
3	10:57 AM	11:58 AM	61	
4	<b>12:01 PM</b>			
<b>1st Lunch</b>	Lunch	12:04 PM	12:34 PM	30
	4	12:37 PM	<b>1:38 PM</b>	61
<b>2nd Lunch</b>	4	12:01 PM	1:02 PM	61
	Lunch	1:05 PM	<b>1:38 PM</b>	35
5	1:41 PM	2:42 PM	61	
6	2:45 PM	3:44 PM	59	



**Yuma School District One**  
*ONE Community Pursuing Excellence*

## Student Calendar 2022 – 2023

450 W. Sixth Street  
 Yuma, Arizona 85364-2973  
 Phone: 928.502.4300 Fax: 928.502.4442

July 11, 2022	Middle School Offices Open
July 18, 2022	Elementary School Offices Open
August 1, 2022	First Day of School
September 5, 2022	Labor Day
October 7, 2022 - October 10, 2022	Fall Break
November 11, 2022	Veteran's Day Holiday
November 21-25, 2022	Thanksgiving Holiday Break
December 19, 2022 – January 6, 2023	Winter Break
January 16, 2023	Martin Luther King Day
February 17, 2023	Non School Day for Students
February 20, 2023	President's Day
April 3, 2023-April 7, 2023	Spring Break
April 7, 2023	Good Friday
May 23, 2023	Last Day of School
May 29, 2023	Memorial Day
May 30, 2023	Elementary School Offices Close
June 6, 2023	Middle School Offices Close

### Daily School Schedule

**School Schedule: (Elem) Tuesday - Friday 8:50am-3:45pm. (MS) 8:40am-3:44pm  
 Early Out Monday's (Elem) 8:50-2:15pm, (MS)- 8:40-am-2:14pm**

**Price School: Monday - Friday: 8am - 3 :00pm - Early Out Monday's 8am-1pm**

Alice Byrne ♦ Carver ♦ Desert Mesa ♦ O. C. Johnson ♦ McGraw ♦ Olondo ♦ Palmcraft ♦ Pecan Grove ♦ Price ♦ Rolle ♦ Roosevelt ♦ Sunrise ♦ Dorothy Hall

Alice Byrne ♦ Carver ♦ Desert Mesa ♦ O. C. Johnson ♦ McGraw ♦ Olondo ♦ Palmcraft ♦ Pecan Grove ♦ Price ♦ Rolle ♦ Roosevelt ♦ Sunrise ♦ Dorothy Hall

## **Fourth Avenue Jr. High School Parent Policy**

---

Fourth Avenue Junior High School is committed to working together with parents to provide the best educational experience for students. Academic success is directly related to parent involvement and communication with the school. Therefore, we expect our parents to be responsible and send their child to school prepared and ready to learn. As a school, Fourth Avenue is committed to providing the following opportunities.

- A Parent Orientation night in which you will be able to meet your child's teacher.
- An opportunity to participate in school decision-making processes through site improvement plan meetings, program evaluations and annual review of this policy and parent compact.
- Opportunity to participate in parent counseling, parent workshops, and community services.
- An opportunity to meet with your child's teachers at least twice a year to discuss your child's progress and academic needs.
- Communication will be provided that will meet the needs of all family members regarding school curriculum, meetings, and student achievement through the use of emails, conferences, handouts, mailings, Connect-Ed calls, and the school's communication platform REMIND.
- A survey will be provided to the parents to gather data about the current curricular program, school concerns, academic progress, future meeting topics and suggestions for improvement.
- A parent liaison will be provided to promote positive school to home communication, schedule additional parent/teacher conferences, and promote additional programs that may be beneficial to the families of Fourth Avenue.

## **School Hours**

---

Office hours	8:00 a.m. - 4:00 p.m.
Breakfast for all grades (free)	8:15 a.m.
School hours for all grades	8:40 a.m. - 3:45 p.m.

### **Early Release Days**

Every Monday afternoon, Fourth Avenue Jr. High staff will be involved in professional development at our school. School will be dismissed at 2:15 p.m. every Monday afternoon.

### **Arrival Time**

Please make sure that your child does not arrive at school prior to 8:15 a.m. There is no supervision prior to 8:15 a.m. We ask that students not be on campus until this time unless they

attend our 21st Century Program. Students are not allowed in the buildings prior to 8:37 a.m. unless they have a scheduled activity or at the request of a teacher.

### **Dismissal Time**

All students are to go directly home immediately upon dismissal. Please be prompt to pick-up your student(s). No supervision will be provided for students to wait on school grounds. Only students allowed after school hours are those attending our 21st Century Program or who are part of school athletics.

## **Attendance**

---

Regular school attendance is very important for maximum learning to efficiently occur. If your child is ill or cannot attend school, please call the school office at (928) 502-7000. **Parents are to notify the school office when a student is absent by 10:00 a.m. on the day that child will not be in school.** A note and a phone call will be required from parents of children who have been absent from school. If we do not hear from you, your child will be marked unexcused.

### **Excessive Absences**

A student must attend class regularly to receive a passing grade. A student who is absent from a class more than ten percent (10%) of the number of required attendance days, and whose absences have materially affected their academic progress, may fail that grade, receive a lower grade, or be retained. Parent signed attendance policies will be kept on file.

### **Tardy Arrival Procedures**

If a student arrives late to school (8:40 am or later), he/she must report to the main office and sign in to school. He/she will be given a tardy pass and may face progressive discipline set in place to discourage tardy arrivals and encourage all students to arrive on campus on time to begin class at 8:40 a.m. Students arriving after appointments or past 8:40 am must be accompanied by a parent or guardian when signing in to school.

### **Please read the following:**

#### **Yuma School District One Policy: J-0500 © JE**

The parent or guardian is charged by law with responsibility for the student's consistent school attendance. The Superintendent will enforce the laws regarding attendance, with consideration for the variables that affect children and families. The Superintendent will place emphasis on the prevention and correction of the causes of absenteeism.

State law requires regular school attendance of a child of school age (ARS.15-803). Regular school attendance is essential for success in school; therefore, absences shall be excused only for necessary and important reasons. Such reasons include illness, bereavement, other family emergencies, and observance of major religious holidays of the family's faith, pursuant to ARS.15-802, subsection D or section 15-901, subsection A, paragraph 6, subdivision (c).

In the event of a necessary absence known in advance, the parent is expected to inform the school; if the absence is caused by emergency, such as illness, the parent is expected to telephone the school office. When a student returns to school following any absence, a note of explanation from the parent is required.

When absent from school, State law mandates that the school record reasons for all student absences. Therefore, when a student is absent, it is necessary for the parent to call the school on or before the day of the absence in order to advise the school as to the reason for the absence. All absences not verified by parental or administrative authorization will be marked unexcused. If a parent does not have access to a phone, either at home or at work, a note will be accepted for verification purposes.

For absences greater than one (1) day in length, the school should be notified each day of the absence.

We ask for parent cooperation in the matter of school attendance and punctuality. In particular, we stress the following:

- o Scheduling of medical and dental appointments after school hours, except in cases of emergency.
- o Scheduling of family vacations during school vacation and recess periods.

The school may require an appointment card or a letter from a hospital or clinic when the parent has not notified the school of an appointment of a medical or dental nature. School administrators are authorized to excuse students from school for necessary and justifiable reasons.

A.R.S. 15-803.C.1 defines “habitually truant” as a child who is truant (unexcused absence for at least one class period during the day) for at least five school days during the year or 10 absences of any kind (including excused). When a student has developed a pattern of truancy for tardiness, he/she is subject to truancy mediation and may be referred to the **Attorney General's Office** for further **Truancy Mediation and/or juvenile court**.

### **Closed Campus/Leaving Early**

Students are required to remain on campus from the time they arrive in the morning until they have been dismissed. Students are not to leave campus during school hours without parental and school consent. Students who are requested to leave campus early must be signed out at the office by a parent/guardian or an authorized adult. A picture ID is required when signing out a student.

### **Requesting Homework when Absent from School**

In the event of more than 2 consecutive absences, homework assignments may be requested by phoning the school, if a student is well enough to complete homework. **Homework can be picked up the following day of the request** to ensure collection of materials from teachers. Students are expected to make up assignments and are given one day per day of absence to complete work. It is the responsibility of the student to request work. With personalized learning,



most work can be accessed 24/7 via Google Classroom. **It will be the responsibility of the student to arrange for make-up work.**

### **Extra-Curricular Participation When Absent From School**

Students absent from school may not participate or attend extra-curricular activities such as athletic practice, contests and events, meetings, rehearsals, practices of any kind, dances, try-outs, and performances. Students with an excused half-day absence may participate/attend. This applies to attending extracurricular activities or events as spectators.

### **Students who Move**

If you are planning to move from our school area, please let the office know of your child's last day in school. This will enable us to complete the necessary forms to make your child's transition to a new school easier. All chromebooks, power cables, library books, and any other pertinent items must be returned to school; if repairs are needed they have to be covered by the parent before the student's transcripts are sent to a new school.

## **FAJH School Uniform Policy**

---

The District encourages students to take pride in their attire as it relates to the school setting. In 2006, the Yuma School District #1 School Board approved a school uniform policy for Fourth Avenue Junior High School. The school uniform policy takes into consideration the educational environment, safety, health, and welfare of our students. Our FAJH school uniform policy is as follows:

1. **Shirts** – 6th and 7th grade must wear a **solid, red** polo style with a collar with 2-3 buttons. 8th grade students must wear a **solid, grey** polo style shirt with a collar with 2-3 buttons. Shirts may be short or long sleeved. Sleeveless are not allowed. Pictures, words or logos are also not allowed on shirts unless it is a FAJH logo. Shirts may be tucked or untucked with the length limit at the wrist.
2. **Pants, shorts or skorts** – **6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grades must be solid black.** Length of skirts, shorts, and skorts must be below mid-thigh. If it is shorter, it will be considered a dress code violation. Pants, shorts or skorts must be worn at the WAIST at all times. Pants, shorts or skorts must be no larger or smaller than ONE SIZE more than the student's normal size. If a student's pants are excessively baggy and falling below the waist, this will also be in violation. Hems should not be frayed or dragged on the floor. Shorts must be of the appropriate length-not shorter than the fingertips when arms descend down along the side of the body. Decorative stitching and/or designs on bottoms are not allowed. Pants cannot be ripped or torn. **Athletic clothing such as gym shorts, sweat pants, leggings, jeggings, joggers, or other articles of clothing deemed inappropriate by administration are not allowed.**

3. **All Belts** – Belt buckles must be appropriate.
4. **Sweatshirts, outerwear, and jackets** – must be **the school colors of** red, black, white or gray.
5. **Gang related personalization** – is not permitted on items of clothing, backpacks, belt buckles or on one's person.
6. **Caps and hats** – are not allowed at school. Hoods on sweatshirts should not be worn inside any buildings, classrooms or cafeteria/gymnasium.
7. **Jewelry/Accessories** – that represents a safety hazard to self and others is prohibited. Watch and wallet chains are not allowed. Non-prescription, colored contact lenses are not allowed.
8. **Shoes** – students must wear shoes at all times. No slippers or flip-flops allowed! No backless shoes. No Crocs with or without a strap.
9. **Socks**-must be worn properly, under the pants.

Any apparel that the administration determines to be unacceptable in light of school and/or community standards is prohibited. This includes but is not limited to clothing, which offends or disrupts the educational process.

In addition to the above guidelines, students who are involved in extracurricular activities such as athletics, band, choir, etc. are subject to the standards of dress as defined by the sponsors of such activities.

We reserve the right to allow no uniforms on special occasions. Students and parents will be notified on these dates.

**(The following will NOT be allowed)**

- Hats, baseball caps, gloves, hair net, beanies, doo-rags, and bandanas will NOT be permitted on school campus.
- Excessively baggy, loose fitting clothing is not allowed.
- Spaghetti straps, tank tops, or excessively low cut shirts are not allowed.
- Gang-related personalization is not permitted, on items of clothing, belt buckles or on one's person. Bandanas and any belts hanging from the pant loops are prohibited as well as any simulation of anything representing "colors." Any clothing, which would identify a student as a gang member, **will not be tolerated.**
- Sunglasses cannot be worn inside the buildings
- Profane, obscene, or defamatory language or symbols, ethnic slurs, or symbols of drugs, sex, gang or alcohol on clothing or jewelry will not be allowed. Also, wallets with chains are prohibited on school campus.

- If body piercing becomes a distraction, a parent conference will be required.
- Bare feet, flip-flops or slippers are never acceptable.
- Students who volunteer for extracurricular activities, such as athletics, band, choir, etc. are subject to the standards of dress as defined by the sponsors of such activities.

**Consequences:**

When a student is in violation of the dress code and uniform policies, the teacher will send the student to the office with a General Pass filled out with the dress code or uniform policy violation information.

- Students will be required to change clothes and/or place a call home to parents.
- In the event that parents cannot be contacted or may not bring clothes in timely manner, students will be required to change into uniform clothes provided by our school.

**Academics**

---

**Report Cards**

Students receive report cards following the end of each quarter. We ask that you go over the grades with your child. Students also receive mid-quarter progress reports. We ask you to discuss these reports with your child and discuss current progress.

**ParentVue and StudentVue**

District One has an online gradebook called Synergy where students, as well as parents, can review progress throughout the grading period. We ask that you check weekly to allow teachers time to input grades. Login information is available upon request from our office staff. Every FAJH student knows how to access their grades in the gradebook.

**Parent Conferences**

To maintain communication, Parent-Teacher Conferences take place in October and March. Conferences are arranged through teacher invitation and/or parent request. If you would like to meet with your child’s teachers at any other time, we encourage you to contact the teacher, or the Office, to arrange an appointment.

**Grades**

Students receive 3 types of grades for each class. The production grade is based on their class work, homework and assessments. These are the traditional letter grades (A, B, C, D, F). The standard’s grade is based on AZCCRS State Standards. Galileo benchmarks are the results from quarterly assessments in Reading, Math, Writing and Science. Report Cards are sent home with students each quarter. Students receive a Progress Report at mid-quarter.

Should you feel a need to discuss your child’s grade(s), feel free to contact your child’s teacher to arrange an appointment.

**Grading System:**

90-100%  
80-99%

**AZ State Standards:**

A (4.0) 4  
B (3.0) 3

**Galileo Benchmarks:**

Highly Proficient  
Proficient

70-79%	C (2.0) 2	Partially Proficient
60-69%	D (1.0) 1	Minimally Proficient
Under 60%	F (0.0)	

A middle school student must earn a cumulative grade point average (GPA) of 1.0 or better. A student must maintain a passing GPA in the core subjects of language arts, mathematics, social studies, and science to be promoted to the next grade.

### **Homework and Unfinished Classwork**

The responsibility of the total education of each child is a partnership shared by the school and home. We encourage student effort outside the school day.

Homework is intended to:

- provide practice of skills and concepts introduced in class
- strengthen and reinforce basic skills
- stimulate and further personal interests of students
- develop independent study skills
- develop initiative and responsibility
- keep parents aware of their child’s curriculum and academic progress.

Home and class assignments are considered when averaging grades. The amount of time a student spends on homework varies with each grade level and the study habits of the individual student.

### **School Learning Devices**

Yuma School District One provides each student with a chromebook. In the event that a Yuma Elementary School District One issued device is damaged, lost, or stolen, the student and parent are responsible for the cost of repair or replacement. Parents may also enroll in the District’s [Device Protection Plan](#) for \$30 to defray the costs of potential damage.

## **School-Wide Discipline**

---

A copy of Yuma School District One’s [District Discipline Policies and Procedures](#) and [Digital Device Learning Handbook](#) is available for review by students and parents. Students who violate school and/or classroom rules will receive disciplinary action, which is appropriate for the particular offense. All efforts will be made to communicate with the parents to help prevent further misconduct by the students. It is the responsibility of the student to respect the rights of others. Fourth Avenue Junior High has developed policies and procedures that govern student behavior.

### **Disciplinary actions may include the following:**

1. Verbal warning by teacher or administrator
2. Classroom consequences assigned by teacher
3. Parent Contact
4. Office Referral

Other consequences may be assigned at the discretion of the administration. **Students may be prohibited from attending or participating in extracurricular activities as a result of misconduct.**

### **Gangs/Secret Societies:**

It is the District's position that gangs/secret societies that initiate, advocate, or promote activities that threaten the safety or well being of persons or property on school grounds or that disrupt the school environment are harmful to the educational process. Further, it is the District's position that the use of hand signals, graffiti, or the presence of any apparel, jewelry, accessory, or manner of dress or grooming that, by virtue of its color, arrangement, trademark, symbol or any other attribute indicates or implies membership of affiliation with such a group is prohibited because of the disruption to educational activities. Any activity involving an initiation, hazing, intimidation, assault, or other activity related to group affiliation that is likely to cause or does cause bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm to others is prohibited and disciplinary action will be imposed accordingly.

### **Prohibited Articles**

---

All food and drink items including gum, sunflower seeds, candy, sodas, etc, are prohibited except when approved by the principal's office for an approved school function.

Tobacco, electronic cigarettes, alcohol, drugs, over the counter medication, inhalants, prescription drugs, weapons, skateboards, Inline skates, blades, water pistols, markers, chains, laser pens, electronic devices, aerosol containers, and other items considered dangerous or unsafe are not permitted on campus and will be confiscated.

### **Cell Phone/Electronic Devices**

**School administration is not responsible to investigate the loss or theft of any electronic device.** To avoid theft, loss, or damage, students should not bring valuable items to school unless such items are part of a class project or assignment.

### **Student Cell Phone Limitations**

**Student cell phones must be off and put away in the student's backpack during school hours.** If a student has a cell phone out in class or not in their backpacks, the cell phone will be confiscated and turned into the office. Any student found to be using a cell phone inappropriately or in a disruptive manner during school hours will have their cell phone confiscated and disciplined accordingly. Cell phones **MAY NOT** be out in the PE locker rooms or during lunch. It is against the law to threaten, harass, or bully others with text messages/phone calls or by posting comments on Internet sites such as Facebook, Twitter, SnapChat, TikTok, etc. Our school Site Resource Officer (SRO- police officer) may be involved in these kinds of complaints. **Students bringing cell phones on campus do so at their own risk!**

### **Confiscated Items:**

Any confiscated items can be retrieved from the school office after 3:45 PM. Items can **ONLY** be released to a parent of record. **There will be no exceptions to this policy!**

### **Drug Free School Zone:**

Fourth Avenue Junior High School has been officially designated as a **DRUG FREE ZONE**. Anyone, including students, found to be in possession of any illegal drug for use or distribution, is in violation of ARS 13-34-11.A-1 and is subject to enhanced legal penalties.

### **Safety Procedures**

#### **Safety Drills:**

Several times during the school year, the students will practice fire, earthquake, lockdown, and bus evacuation drills to prepare students in the event of an emergency. The procedures are outlined and addressed with staff and students at the beginning of the year.

In the event of a school crisis, the Fourth Avenue Jr. High's Crisis Team will implement the Crisis Plan according to Yuma School District One's policy.

#### **Visitors on Campus:**

It is the obligation of the Principal's office to maintain a safe campus and to protect the health and welfare of students and staff. **All visitors on campus are required to check in at the front office for authorization to visit campus.** Students are not permitted to bring guests to school.

### **Student Services**

---

#### **21st Century Community Learning Center**

The 21<sup>st</sup> Century Grant Program is a state funded program designed to provide extended learning and enrichment opportunities to students and parents. This standards based program, offered before school and after school hours, allows motivational choices for students to be able to expand their creativity and develop necessary skills toward becoming successful members in our challenging community. Please contact Mrs. Vargas, 21st CCLC Coordinator, at (928) 502- 7006 or email at [tvargas@yuma.org](mailto:tvargas@yuma.org) to register for our program.

Before School Hours:           7:15 a.m. - 8:15 a.m.

After School Hours:           3:50 p.m. - 4:50 p.m.

#### **Counseling Services**

The counselor is a source of a wide variety of information, a helper, an advocate and someone in whom students can confide. It is necessary for students to ask their teacher for a pass to the counselor's office. If students are in the counselor's office they are responsible for completing missed assignments. Students requiring academic advice or personal assistance may contact Mrs. Vargas, school counselor, at (928) 502- 7006 or email at [tvargas@yuma.org](mailto:tvargas@yuma.org) to schedule an appointment at any time.

#### **Food Services**

All students enrolled at Fourth Avenue Jr. High receive free breakfast and lunch. Menus are displayed in the cafeteria and around the school. You can also access the menu at our [Yuma School District Child Nutrition](#) webpage. Students are required to conduct themselves in a safe and orderly manner, maintain cleanliness, and show proper courtesy to their fellow students and school employees.

### **Health Services**

The school health office is open during school hours to provide health information, dispense physician/parent-approved medications and provide first aid to students. The health aide should always be consulted in cases of injury during the school day. The health aide is the only person authorized to permit a student to go home during the school day due to illness.

**Prescription medications may be administered by the health aide only under the following conditions:**

- (1) The medication has been prescribed by a physician for that student.
- (2) The medication must be in its original container and kept in the nurse's office during the school day.
- (3) No medication from Mexico shall be dispensed at school unless it is accompanied by the original prescription from a licensed physician, nurse practitioner, physician's assistant, or dentist licensed in Arizona or California. Medications prescribed by a physician, etc. licensed outside of the United States cannot be brought to school.

In order for the health aide to administer over-the-counter, non-prescription medications, the medication must be in the original container and a parent permission note must be on file in the nurse's office. Parents must bring all medications to the health office. **Students are not allowed to carry non-prescription medications on campus.**

### **Transportation Services**

Public school transportation services are a privilege, not an entitlement. Continued transportation service is contingent upon student compliance with school bus rules. These rules are in place to promote the safety of all students granted the privilege of riding a Yuma Schools Transportation Department Bus. Failure on the part of the students to comply with the school bus rules could result in permanent loss of riding privileges for the school year and disciplinary action from the school up through expulsion. If you have any questions/comments, please call the Yuma Schools Transportation Department at 341-9076.

### **Library Services**

The school library serves as a learning space for students to do independent work, use research materials, and checkout books. Students are expected to respect the rights of others by behaving according to school/library rules, promptly returning books borrowed, and paying for damaged or lost books.

## **Additional Information**

---

### **Contact Information**

If your phone number at home or at work should change during the school year, please notify the office immediately. It is extremely important, for your child's protection, that we have your correct home, work and cell phone numbers always on file in our office.

### **Physical Education**

For safety reasons we ask that students dress appropriately for P.E. class. This may include a school P.E. uniform or change of clothes in which the child is able to move freely and appropriate shoes. P.E. uniforms may be purchased from a P.E. teacher throughout the school year. For safety reasons, please ensure your child does not wear jewelry that dangles, has large spikes or may get tangled or pulled during an activity.

### **Parent-Teacher Organization (PTO)**

We would like to encourage parents to become involved in our P.T.O. Involvement in the organization allows parents to offer suggestions and recommendations concerning programs being implemented in our school.

### **FAJH AVID Binder**

Every student is issued a binder with 6 two pocket folders at the beginning of the school year. We require that **ALL** students bring their binders daily to school to organize assignments or any information given by the teacher. **Students, who lose their binder, will be required to purchase another binder with folders for \$6.00 at the office.**

### **Awards**

Students have the opportunity of working toward and receiving awards during and at the end of the school year for the following categories: Attendance, Academic Achievement, Citizenship, and Sportsmanship.

### **Field Trips:**

Field trips are a privilege, and are related to your class work. However, if student's behavior, grades and/or attendance are a concern, students may not be allowed to attend a field trip.

### **School Dances**

All rules governing the campus apply to the student dances. Additional rules and procedures will be issued and distributed to students and parents prior to the dance. Dances are from 6:00-8:00 P.M. Attendance at school dances is conditional upon student behavior and attendance. Misconduct or absences may result in a student not being allowed to attend a dance. **Students not picked up promptly at 8:00 PM will not be permitted to attend the next dance.**

### **After-School Events**

We encourage students to attend and participate in after-school events at FAJH. Students attending events on-campus are expected to maintain the same high expectations for behavior as during the school day. Additionally, the following expectations will be applied:

- School dress code will be enforced;
- Bikes, skateboards, etc are not to be ridden on campus;
- Students may not participate in an after-school activity if he/she was absent during the day.



- Students may not participate in an after-school activity if he/she was assigned in-school suspension or out-of-school suspension on the day of the activity. Suspensions of any kind may impact future participation in school wide events (IE. Dances, field trips).
- Students may not attend dances or other special events based on invitation only if he/she has been suspended in or out of school the same quarter as the event or per discretion of the administrative team. This includes field trips.
- Any disciplinary action for not meeting school wide expectations of respect, responsibility and safety may prevent a student from attending school activities.
- Grades will impact after school activity participation. Athletes must maintain passing grades through mid-season grade checks as well as requirements set by the coach. Events that are by invitation will invite students with passing grades. Field Trip participation will require passing grades.

## **STUDENT-SCHOOL-PARENT COMPACT**

### **Student Agreement:**

It is important that I work to the best of my ability. Therefore, I shall strive to do the following:

- \*Attend school regularly
- \*Come to school each day with student notebook, pens, pencils, paper, iPads charged and other necessary tools for learning.
- \*Complete and return all homework assignments
- \*Observe regular study hours
- \*Conform to rules of student conduct
- \*Follow the “Responsible Use Guidelines” for technology.

### **SCHOOL AGREEMENT:**

As a school, in order to give students every opportunity to be successful, we agree to the following:

- \*Make every effort to provide you with a safe environment for learning
- \*Offer to you, a challenging instruction in a respectful environment
- \*Communicate and work with families to support the learning
- \*Notify your parents whenever there is an unusual situation involving you
- \*Respect the cultural differences of students and their families

### **PARENT/GUARDIAN AGREEMENT:**

(Any person who is interested in helping this student may sign in lieu of the parent)

I want my child to achieve. Therefore, I will encourage him/her by doing the following:

- \*See that my child is punctual and attends school daily
- \*Support the school in its effort to maintain proper discipline
- \*Establish a time for homework and review it regularly
- \*Encourage my child’s efforts and be available for questions
- \*Stay aware of what my child is learning
- \*Participate in school activities
- \*Read and abide by the District & School digital device policy.

**We have read and discussed the material in this handbook with our son/daughter.**

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date